

Parental/Guardian Consent Form

Title: Enabling Girls in AI and Growing Expertise (ENGAGE) in Data Science for Public Health

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SECTION A: PARTICIPATION INFORMATION AND CONSENT

1. INTRODUCTION

The ENGAGE Project is a training initiative by the University of Nairobi Institute of Tropical and Infectious Diseases (UNITID) and Data Analytics and Scientific Computing LAB (DASCLAB) in collaboration with the University of California San Francisco (UCSF). The training is conducted in partnership with regional universities across Kenya, namely, Pwani University, South-Eastern Kenya University, Meru University of Science & Technology, Dedan Kimathi University of Technology, Kabarak University and Jaramogi Oginga Odinga University of Science & Technology.

The purpose of this consent form is to give you the information you will need to help you decide whether or not your child should participate in the project. Feel free to ask any questions about the purpose of the project, what happens if your child participates, the possible risks and benefits, the rights of your child, and anything else about the ENGAGE project or this form that is not clear. When we have answered all your questions to your satisfaction, you may decide if you want your child to be in the project or not. This process is called 'informed consent'. Once you understand and agree for your child to be in the project, I will request you to sign your name on this form. You should understand the general principles which apply to all participants such as: i) Your child's decision to participate is entirely voluntary ii) Your child may withdraw from the project at any time without necessarily giving a reason for his/her withdrawal iii) Refusal to participate in the project will not affect any services your child is entitled to now or in the future.

For children below 18 years of age, we give information about the project to parents or guardians. We will go over this information with you and you need to give permission in order for your child to participate in this project. We will give you a copy of this form for your records. We are committed to protecting your child's personal data and respecting their privacy in compliance with the Kenya Data Protection Act, 2019.

2. WHAT IS THE PURPOSE OF ENGAGE PROJECT?

The ENGAGE project aims to introduce Form 3 high school girls with strong mathematics skills to Data Science and Artificial Intelligence, inspiring them to view these fields as viable and exciting career paths in today's data-driven world.

3. WHAT WILL HAPPEN IF YOU DECIDE YOU WANT YOUR CHILD TO BE IN THIS PROJECT?

If you agree for your child to participate in this project, the following things will happen:

- We will collect some data and information from them such as their names and contact information for identity

- We will enroll them into a 10-day training on data science, artificial intelligence and machine learning
- During the training your child will participate in all training activities including learning trips
- We will keep data and information about your child for a period of 5 years

We will ask for a telephone number where we can contact you if necessary. If you agree to provide your contact information, it will be used only by people working for this project and will never be shared with others. The reasons why we may need to contact you include: if your child falls sick or needs to talk to you about anything.

4. ARE THERE ANY RISKS OR HARMS ASSOCIATED WITH THIS PROJECT?

This project involves training of girls. There are no anticipated risks or harms associated with participation in this project.

5. ARE THERE ANY BENEFITS BEING IN THIS PROJECT?

By participating in this project, this training will be of benefit to your child:

a) Individually

- They will gain skills in data science, artificial intelligence and machine learning for public health
- They will get an opportunity to be motivated by interacting with University Faculty Members at the University
- They will increase their social network with peers from other secondary schools
- They will get a package of personal items to support them during the training
- They will participate in a learning trip to have an experience of real life application of data science, artificial intelligence and machine learning for public health
- They will get a certificate upon successfully completing of the training

b) Family and community-wise

- They can transfer these skills to their siblings and peers
- Skills gained may contribute to improved future education and employment opportunities, which can positively impact the household and community over time

6. WILL BEING IN THIS PROJECT COST YOU ANYTHING?

The project will cover the basic requirements during the training period.

7. IS THERE REIMBURSEMENT FOR PARTICIPATING IN THIS PROJECT?

Your transport costs for dropping off and picking up your child after the training will be reimbursed by the project.

8. WHAT IF YOU HAVE QUESTIONS?

If you have any questions or concerns about your child's participation in this PROJECT, please call or send a text message to the project's official phone number **0112 323451**

You may also write to us at engage@uonbi.ac.ke

9. WHAT ARE YOUR OTHER CHOICES?

Your decision to have your child participate in this project is voluntary. You are free to decline or withdraw participation of your child in the project at any time without injustice or loss of benefits. Just inform the project and the participation of your child in the project will be stopped. You do not have to give reasons for withdrawing your child if you do not wish to do so. Withdrawal of your child from the project will not affect the services your child is otherwise entitled.

10. CONSENT FORM (STATEMENT OF CONSENT)

The person being considered for this project is unable to consent for him/herself because he or she is a minor (a person less than 18 years of age). You are being asked to give your permission to include your child in this project.

SECTION B: DATA PROTECTION AND PRIVACY CONSENT

The ENGAGE Project processes personal data in compliance with the Kenya Data Protection Act, 2019. This section explains how your child's personal data will be collected, used, stored, and protected.

1. PERSONAL DATA COLLECTED

We collect and process the following categories of personal data:

- **Child's Information:** Demographics, geographical details, school details, academic and co-curricular records
- **Parent/Guardian/Contact Person Information:** Demographics including full name, phone number, and ID number
- **Family & Socio-Economic Information:** Household background, sources of income, living conditions, access to utilities, availability of certain assets
- **Supporting Documentation:** Identification documents required for verification

Before providing personal data relating to other individuals during the application, (e.g., a parent, or a guardian or a contact person), please ensure:

- You have informed those individuals that their data is being shared with the ENGAGE Project
- You have obtained their consent to share their information
- You have directed them to this privacy notice for information on how their data will be processed

2. PURPOSE OF PROCESSING

Your child's personal data will be processed for the following purposes:

- Verification of submitted information to evaluate eligibility of the applicant
- Verification with sponsors, partners, or relevant authorities where necessary
- Communication regarding application status and program activities
- Monitoring, evaluation, and reporting
- Compliance with legal and regulatory obligations

3. DATA SHARING

Your child's personal data may be shared, where necessary and with appropriate safeguards, with:

- Donors supporting the program
- Authorized personnel from partner universities
- Relevant regulatory or legal authorities where required by law

4. DATA SECURITY

We implement appropriate technical and organizational measures to protect personal data, including:

- Secure digital storage systems
- Restricted access controls
- Confidentiality obligations for authorized personnel and partners

5. DATA RETENTION

- Personal data will be retained for a period not exceeding five (5) years for program administration, reporting, and compliance with the data protection act of 2019
- Thereafter, data will be securely deleted or anonymized

6. YOUR RIGHTS

Under the Kenya Data Protection Act, 2019, you and your child have the right to:

- Access personal data
- Request correction of inaccurate or incomplete data
- Request deletion of personal data
- Restrict or object to processing
- Withdraw consent at any time (without affecting prior lawful processing)
- Lodge a complaint with the Office of the Data Protection Commissioner (ODPC)

Requests to exercise these rights may be submitted via our official email: engage@uonbi.ac.ke

PARENT/GUARDIAN STATEMENT

I have read this consent form or had the information read to me. The risks and benefits are clear to me. I understand that I will keep a copy of this consent form after signing it. I understand that my participation and that of my child in this project is voluntary and that I may choose to withdraw it any time. I also understand how my child's personal data will be collected and processed as well as our rights under Kenya's Data Protection Act of 2019.

I understand that all efforts will be made to keep information regarding me and my child's personal identity confidential. By signing this consent form, I have not given up my child's legal rights as a participant in this project. I further confirm that:

1. I voluntarily agree to my child's participation in the ENGAGE project
2. I agree to have my child undergo the ENGAGE 10-day training including a learning trip
3. I consent to the collection, use, storage, and processing of my child's personal data as described in Section B: Data Protection and Privacy Consent
4. I agree to provide contact information for communication and follow-up.

Child's Name _____ Age _____

Parent/Guardian full name: _____

ID Number: _____

Mobile Number: _____

Email Address (if available): _____

Parent/Guardian signature /Thumb stamp: _____ Date _____

During application processing, we may need to contact an alternative person if the parent/guardian is unavailable. Kindly reach out to an alternative contact and have them sign below.

CONTACT PERSON STATEMENT

I _____ of ID Number _____ and phone

number _____ do hereby voluntarily consent to be a contact person for the above named child. I am willing to be contacted by the program on matters related to the child.

Signature: _____ Date: _____