

ENGAGE PROJECT CONSENT FORM FOR PARENTS TO APPLICANTS FROM HIGH SCHOOLS

How to Provide Parental/guardian Consent

Please follow the steps below carefully to ensure your child is eligible to participate in the ENGAGE Project:

- 1. Read the Consent Document:**
The parent or guardian should read and fully understand the information provided in the Parental Consent Certificate.
- 2. Decide on Participation:**
If you agree to allow your child to participate in the ENGAGE Project, proceed with the steps below.
- 3. Print the Consent Form:**
Download and print the **Parental Consent Certificate for Child Participation**.
- 4. Complete the Form:**
Fill in all the required details on the certificate clearly and accurately.
- 5. Scan the Completed Form:**
After completing and signing the certificate, scan the entire document to create a digital copy.
- 6. Submit the Form:**
Upload the scanned form to the **ENGAGE online application platform**, or alternatively, submit it to the **contact teacher** who will assist with the upload.
- 7. Provide a Hard Copy:**
Give the original, signed hard copy of the consent form to your child. They must bring it with them when reporting for the training at the designated regional university.

About ENGAGE

ENGAGE (ENabling Girls in AI and Growing Expertise in Data Science) is a training initiative by the University of Nairobi Institute of Tropical and Infectious Diseases ([UNITID](#)) and Data Analytics and Scientific Computing LAB ([DASCLAB](#)) in collaboration with the University of California San Francisco ([UCSF](#)). The trainings are conducted in partnership with regional universities across Kenya, namely, Pwani University, South-Eastern Kenya University, Meru University of Science & Technology, Dedan Kimathi University of Science & Technology, Kabarak University and Jaramogi Oginga Odinga University of Science & Technology. The main objectives of the program are i) to generate interest towards career pathway in data science and artificial intelligence (AI) and machine learning among Form three girls ii) to build skills, confidence, and exposure in data science and AI among girls and young women. The program focuses on girls with a talent in mathematics. The training involves 10 days of residential training at any of the six regional universities based on distance and a two-days learning trip. There are no major risks that participants are likely to face as the project mainly focuses on training.

Data Protection Statement

We are committed to protecting your child's personal data and respecting her privacy in compliance with the Kenya Data Protection Act, 2019. This Privacy Notice explains how we collect, use, and disclose personal information in connection with the ENGAGE Project.

Information We Collect

We collect the following personal data from applicants :

- Contact information (name, email address, phone number)
- Demographic information (date of birth, gender, health status, and other details)
- Academic background (education background, grades, and other academic records)
- Relevant programmatic information (attendance, performance, and sibling information)
- Any additional information provided in your application

How We Use the Information

The information collected will be used for:

- Evaluating your child's application for the ENGAGE PROJECT
- Communicating about the status of her application
- Administering and managing the training program
- Improving our program and tailoring it to participant needs
- Reporting and research purposes (in anonymized form)
- Compliance purposes with Legal and Regulatory requirements.
- For sensitive personal data as categorized under the Data Protection Laws, like health information and family details, we shall use them for the following purposes :
 - - Project administration: The details will ensure fair training scholarship distribution.
 - Home visits and or verification with the relevant authorities.

Information Sharing

We may obtain and or share personal data as follows:

- ENGAGE may obtain additional information concerning the applicant's education and financial records, as needed to complete this application.
- ENGAGE may also communicate and release information to others who are involved in making decisions relating to the applicant's educational plans, including, and not limited to their previous, current, and future schools, and the Ministry of Education.
- ENGAGE may also share your personal information with the donors, certified counsellors, psychosocial and medical service providers, and mentors.
- Regulatory bodies if required by law

We ensure that any third parties uphold the same level of data protection as stipulated in the Kenya Data Protection Act, 2019.

Data Security

We implement appropriate technical and organizational measures to safeguard your personal data against unauthorized access, alteration, disclosure, or destruction. These measures include secure storage, encryption, and access controls.

Data Transfers & Cross-Border Transfers

Applicant's Personal data may be transferred to and processed in countries outside Kenya if there is a need for such transfer. ENGAGE takes measures to ensure that such transfers are conducted in accordance with applicable data protection laws and that adequate safeguards are in place to protect your data.

Applicants' Data Subject Rights

As a data subject, your child has the following rights :

- **Access:** Request access to the personal data we hold about you.
- **Rectification:** Request correction of any inaccurate or incomplete data.
- **Erasure:** Request deletion of your personal data, subject to certain conditions.
- **Restriction:** Request restriction of processing of your personal data.
- **Portability:** Request transfer of your data to another entity in a structured, commonly used, and machine-readable format.
- **Objection:** Object to the processing of your personal data for specific purposes.
- **Withdrawal of Consent:** Withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.

To exercise these rights, or if you or your child have any questions or concerns about our data protection practices, please contact us through engage@uonbi.ac.ke or call **0112 323 451**

INSTRUCTIONS

- **No fees required:** This application form is provided at no cost. You will not be asked to pay any fees during the entire
- **Complete and clear information:** Please fill out the application form accurately and thoroughly using CAPITAL LETTERS.
- **Document verification:** If selected, your child will need to present the original versions of all attached documents upon reporting.
- **Accuracy and completeness:** Forms that are incomplete or contain inaccurate information will be rejected automatically.
- **Document submission:** Applicants must provide copies of ALL REQUIRED DOCUMENTS. Applications lacking the necessary documents will be disqualified. The following copies of documents will be required to successfully complete this application:
 - Both parents' copy of National ID
 - Copy of Your Birth Certificate
 - KCPE Certificate or result slip
 - First term 2025 academic results (stamped by the school)
 - 2024 academic results (stamped by the school)
 - Referral letter from a referee
 - *Guardian's copy of National ID
 - *Death Certificate where necessary
- **No canvassing:** Any attempt to influence the selection process will result in immediate disqualification.
- **No guaranteed sponsorship:** Submitting this form does not guarantee sponsorship for your child.
- **Honesty is essential:** Providing false information, omitting details, or submitting forged documents will lead to automatic disqualification.
- **Final decision:** The ENGAGE Project leadership has the final say in selecting training beneficiaries.
- **Eligibility:** Only female candidates in Form three, with a talent in Mathematics will be considered.

- **Complete all sections:** Every section of this form must be filled out. Incomplete forms will render the applicant ineligible for the scholarship.
- **Online submission:** Applications can also be submitted through this ENGAGE Project online platform.

Voluntary Participation Statement:

Your child's participation in this project is completely voluntary. She may choose to take part or not, and you are free to withdraw her participation at any time without any negative consequences. Your responses will be kept confidential and used only for the purposes of this study.

Parental Consent Certificate for Child Participation

Project Title: ENGAGE Project

I, _____, being the parent/guardian of _____, hereby give my full and informed consent for my child to participate in the ENGAGE Project. I understand that participation in this research is voluntary and that I may withdraw my child from the study at any time without any consequences.

I have been informed about the nature, objectives, and potential risks and benefits of the study. I understand that any information collected will be treated with confidentiality and used solely for research purposes.

Parent/Guardian Contact Information:

- **Mobile Number:** _____
- **Email Address:** _____
- **National ID/Passport Number:** _____

Declaration:

I have read and understood the above information and voluntarily agree to allow my child to participate in the ENGAGE Project.

Signature of Parent/Guardian: _____

Date: _____